

**NEIGHBOURHOODS  
DIRECTORATE  
ESTIMATES 2014/15**

## Neighbourhoods

### Revenue Budget 2014/15

#### Introduction

The budget has been prepared in line with the revised management structure that comes into effect from 1 April 2014. As a result of the restructure staff savings have been achieved and these have been allocated as far as practically possible to the Directorate where the savings will fall. An assessment has also been made of the effect on the Housing Revenue Account. The exact allocation of the savings between the General Fund and Housing Revenue Account will not be known until the 2014/15 budget is revisited in late 2014.

The Resources Directorate is responsible for the services listed on the summary page, opposite.

Further detail of the services and the related CSB growth and DDF items are shown on the appropriate budget page.

#### Depreciation

Where a service employs fixed assets in service delivery, depreciation on those assets is charged to the relevant service. This however does not impact on the level of Council Tax, these charges are reversed out in the Revenue Expenditure, Income and Financing Summary after the net operating expenditure is calculated.

#### Pension costs

The budget shows the current service cost element of the pension scheme relating to those employees currently in service. These figures have increased however in calculating the amount to charge against the Council Tax an amount is reversed out in the budget summary to bring the figures back to the Councils contributions to the Fund.

#### Revenue Expenditure funded from Capital under statute

Some expenditure incurred by the authority is of a capital nature but does not relate to fixed assets of the Authority. In this situation the expenditure is classified as revenue but can be funded from capital resources the funding side of the transaction like the depreciation reversals is shown in the Revenue Expenditure, Income and Financing Summary after the net operating expenditure is calculated.

#### Compliance with accounting guidance

The 2014/15 budget has been prepared in accordance with the latest guidance, in particular the Service Reporting Code of Practice for Local Authorities (SeRCOP). The code of practice replaced the Best Value Accounting Code of Practice and has the status of statutory "proper practice". It is also expected that members of CIPFA will comply with all the requirements of the Code as it defines best professional practice in terms of financial reporting. The only divergence from the code in these budget papers occurs where the Directorate service groupings differ from those required by the Code of Practice. The Directorate groupings are given precedence in these papers.

In order to increase the degree of consistency across all sectors of the economy when presenting financial information, central government has adopted International Financial Reporting Standards (IFRS). Local Authorities have adopted this for financial years beginning on 1 April 2010. IFRS is more concerned with the presentation of financial information in the Statutory Statement, but there is a minor impact on the budget figures.

#### Budget format

Even though the Directorate Structure has changed, the format of the attached budget papers is the same as that adopted last year. The summary page is split into three groups: Direct Services, Regulatory Services and Support & Trading Services. Not all Directorates will have all three types of service grouping. The additional DDF requirements and the ongoing savings as a result of the restructure are shown as part of the Support and Trading Services and these figures do not come back to zero because of this.

**Direct Services** –These reflect the headline services provided by the directorate.

**Regulatory Services** –The Cabinet has no part to play in the exercise of regulatory functions such as planning and licensing. However the Cabinet is responsible for the totality of the Council's budget. The costs of the regulatory functions therefore have been included in the appropriate Directorate budgets.

**Support and Trading Services** -Responsibility for support services and trading type arrangements has been split across a number of Directorates. In order to be transparent about the costs associated with these areas, they have been included in the relevant Directorate. However the net cost of these services is recharged to the direct and regulatory functions, either within the same Directorate or across a number of Directorates. Therefore to avoid double counting the costs are reversed out so as to arrive back at the true net cost of the Directorate.

The summary page then includes the traditional re-analysis of the budget in terms of its' opening Continuing Services Budget, CSB growth and savings, and District Development Fund expenditure and savings.

## Neighbourhoods Directorate

### General Fund Estimate Summary

| 2012/13<br>Actual<br>£000's         | 2013/14<br>Original<br>Estimate<br>£000's | 2013/14<br>Probable<br>Outturn<br>£000's |  | 2014/15<br>Gross<br>Expend<br>£000's | 2014/15<br>Gross<br>Income<br>£000's | Net<br>Expend<br>£000's |
|-------------------------------------|---|--|--|--------------------------------------|--------------------------------------|-------------------------|
| <b>Direct Services</b>              |   |  |  |                                      |                                      |                         |
| 1,325                               | 1,385                                     | 1,353                                    | Environmental Health                       | 1,464                                | 31                                   | 1,433                   |
| (14)                                | (24)                                      | 67                                       | Licensing                                  | 382                                  | 296                                  | 86                      |
| 2,043                               | 2,014                                     | 1,960                                    | Leisure Management                         | 2,012                                | 1                                    | 2,011                   |
| (400)                               | (75)                                      | 62                                       | North Weald Airfield Operations            | 969                                  | 1,069                                | (100)                   |
| 175                                 | 190                                       | 197                                      | Emergency Planning                         | 205                                  | 0                                    | 205                     |
| 4,721                               | 5,052                                     | 4,862                                    | Waste Management                           | 7,626                                | 2,719                                | 4,907                   |
| 741                                 | 759                                       | 740                                      | Land Drainage & Sewerage                   | 756                                  | 15                                   | 741                     |
| 915                                 | 961                                       | 1,021                                    | Parks and Grounds                          | 1,080                                | 9                                    | 1,071                   |
| 78                                  | 129                                       | 157                                      | Tech. Services Other Activities            | 1,573                                | 1,524                                | 49                      |
| 1,262                               | 1,254                                     | 1,414                                    | Forward Planning & Economic<br>Development | 1,367                                | 5                                    | 1,362                   |
| (2,672)                             | (2,318)                                   | (2,455)                                  | Land & Property                            | 697                                  | 3,151                                | (2,454)                 |
| <b>8,174</b>                        | <b>9,327</b>                              | <b>9,378</b>                             | <b>Directorate Total</b>                   | <b>18,131</b>                        | <b>8,820</b>                         | <b>9,311</b>            |
| <b>Support and Trading Services</b> |   |  |  |                                      |                                      |                         |
| 4,119                               | 4,384                                     | 4,252                                    | Support and Trading Services               | 4,502                                | 166                                  | 4,336                   |
| (4,119)                             | (4,384)                                   | (4,122)                                  | Recharges                                  | (4,585)                              | (166)                                | (4,419)                 |
| <b>0</b>                            | <b>0</b>                                  | <b>130</b>                               | <b>Total</b>                               | <b>(83)</b>                          | <b>0</b>                             | <b>(83)</b>             |
| <b>8,174</b>                        | <b>9,327</b>                              | <b>9,508</b>                             | <b>Directorate Total</b>                   | <b>18,048</b>                        | <b>8,820</b>                         | <b>9,228</b>            |
| 8,944                               | 8,711                                     | 8,394                                    | Continuing Services Budget                 |                                      |                                      | 8,880                   |
| 204                                 | 174                                       | 463                                      | Continuing Services Budget - Growth        |                                      |                                      | 99                      |
| (744)                               | (378)                                     | (537)                                    | Continuing Services Budget - Savings       |                                      |                                      | (517)                   |
| <b>8,404</b>                        | <b>8,507</b>                              | <b>8,320</b>                             | <b>Total Continuing Services Budget</b>    |                                      |                                      | <b>8,462</b>            |
| 230                                 | 843                                       | 1,262                                    | Development Fund - Expenditure             |                                      |                                      | 784                     |
| (460)                               | (23)                                      | (74)                                     | Development Fund - Savings                 |                                      |                                      | (18)                    |
| <b>(230)</b>                        | <b>820</b>                                | <b>1,188</b>                             | <b>Total District Development Fund</b>     |                                      |                                      | <b>766</b>              |
| <b>8,174</b>                        | <b>9,327</b>                              | <b>9,508</b>                             | <b>Directorate Total</b>                   |                                      |                                      | <b>9,228</b>            |

**Neighbourhoods Directorate**  
**Development Fund & Growth Items**

|                          |   | Original<br>2013/14<br>£000's | Probable<br>Outturn<br>2013/14<br>£000's | Original<br>2014/15<br>£000's |
|--------------------------|---|-------------------------------|--|-------------------------------|
| <b>CSB Growth Items</b>  |   |                               |  |                               |
| Licensing                | Licensing Officer (Premises Licences)               |                               |  | 26                            |
| Leisure Management       | Loughton Leisure Centre management fee reduction    | (66)                          | (66)                                     |                               |
| North Weald Centre       | Loss of income market rents                         | 174                           | 348                                      |                               |
| Waste Management         | Gate fee saving                                     |                               | (42)                                     |                               |
|                          | Existing Contract indices saving                    |                               | (31)                                     |                               |
|                          | Recycling credits reduction                         |                               | 7  |                               |
|                          | Avoided Disposal Payment                            | (176)                         | (179)                                    |                               |
|                          | Inter Authority Agreement - reduced ECC income      |                               |  | 40                            |
| Land Drainage & Sewerage | Flood Defence Income from ECC                       |                               |  | (6)                           |
| Technical Other          | Car Parking - Change of Contractor                  | (23)                          | (23)                                     |                               |
|                          | Car Parking - Loss of penalty notice income         |                               | 52                                       |                               |
|                          | Car Parking - NPASJ levy saving                     |                               | (6)                                      |                               |
|                          | HRA car parks transferred to General Fund           |                               |  | (10)                          |
|                          | Car park fee increases                              |                               |  | (107)                         |
|                          | Fleet Ops - Reduced income                          |                               | 20                                       |                               |
| Land & Property          | Increased rental income - Brooker Road              | (70)                          | (136)                                    |                               |
|                          | Increased rental income - David Lloyd Centre        |                               | (11)                                     |                               |
|                          | Increased rental income - Bridgeman House           |                               |  | (20)                          |
|                          | Increased rental income - 2 - 18 Torrington Drive   |                               |  | (224)                         |
|                          | Reduced Rental Income - Oakwood Hill Workshop Units |                               | 25                                       |                               |
| Support Services         | Estates & Valuations - Senior Surveyor              |                               | 11                                       | 33                            |
|                          | Directorate re-structure savings                    |                               |  | (150)                         |
|                          | Environmental Services salary savings               | (33)                          | (33)                                     |                               |
|                          | Grounds Maint. - Leasing cost Ransome mowers        | (10)                          | (10)                                     |                               |
|                          |   | <u>(204)</u>                  | <u>(74)</u>                              | <u>(418)</u>                  |

**Neighbourhoods Directorate**  
**Development Fund & Growth Items**

| <b>Development Fund Items</b>                       | <b>Original<br/>2013/14<br/>£000's</b> | <b>Probable<br/>Outturn<br/>2013/14<br/>£000's</b> | <b>Original<br/>2014/15<br/>£000's</b> |
|---|--|--|--|
| Environmental Health                                |  |  |  |
| Food Safety Inspections                             | 4                                      | 5  | 4                                      |
| Expenditure of government grant                     | 10                                     | 16   |  |
| Eton Manor Prosecution costs                        |  | 8  |  |
| Eton Manor Prosecution awarded costs                |  | (70)   |  |
| Relocation of Superloo                              | 21                                     | 21   |  |
| Licensing   |  |  |  |
| Additional Staff Premises Licences                  |  | 19   | 4                                      |
| North Weald Airfield Operations                     |  |  |  |
| Loss of Income - Hangar 5                           | 14                                     | 14   | 4                                      |
| Loss of Income - Market Rents                       | 125                                    | 11   |  |
| Safety of Bund                                      | 2                                      | 3  | 3                                      |
| NWA consultancy exercise                            | 76                                     | 152  |  |
| Waste Management                                    |  |  |  |
| Waste contract procurement consultants              | 100                                    | 60   | 40                                     |
| Wheeled bin replacement                             | 9                                      | 9  |  |
| Abandoned Vehicle Contract                          | 4                                      | 4  | 4                                      |
| Publicity   |  | 10   |  |
| Street cleansing arisings                           |  | (4)  | (18)                                   |
| Land Drainage and Sewers                            |  |  |  |
| Contaminated Land Investigations                    | 14                                     | 40   | 25                                     |
| Parks & Grounds                                     |  |  |  |
| Roding Valley Lake - Disabled Projects              | 10                                     |  |  |
| Roding Valley Lake - Disabled Projects              | (10)                                   |  |  |
| BRIE - SLA  | 5                                      | 4  | 4                                      |
| Protected species\habitat related consultation      | 9                                      | 9  | 9                                      |
| Tech. Services Other Activities                     |  |  |  |
| Car Parks - Loss of pay and display income          |  | 43   |  |
| Forward Planning & Economic Development             |  |  |  |
| Town Centres Support\Portas funding                 | 35                                     | 41   | 39                                     |
| Local Plan  | 282                                    | 400  | 321                                    |
| Business promotion and support                      |  |  | 10                                     |
| Project assistant                                   |  | 10   |  |
| Waltham Abbey Regeneration Projects                 | 21                                     | 45   |  |
| Land & Property                                     |  |  |  |
| Council Asset Rationalisation                       | 91                                     | 112  | 160                                    |
| Council Asset Rationalisation HRA Contribution      | (13)                                   |  |  |
| Reduced rental income - Oakwood Hill Ind. Unit      |  | 35   |  |
| Reduced rental income - Greenyard WA                | 11                                     | 11   |  |
| Support Services                                    |  |  |  |
| Restructure severance pay                           |  | 130  | 66                                     |
| Maternity cover                                     |  | 39   | 13                                     |
| Temporary Assistant Director (Economic Development) |  |  | 45                                     |
| Additional staff - Surveyor                         |  | 11   | 33                                     |
|   | <b>820</b>                             | <b>1,188</b>                                       | <b>766</b>                             |

## **Neighbourhoods Directorate**

### **Environmental Health**

#### **Inspection of Workplaces**

The decrease in 2013/14 is due to DDF income of £70,000 for court costs relating to the Eton Manor case. This offsets costs previously incurred and charged to the DDF in bringing the case to trial. There is also DDF expenditure related to unspent government grant of £16,000 received in a previous year.

#### **Food Safety, Pollution Control & Monitoring and Neighbourhoods**

There is an increase in costs for 2014/15 due to a budgeted staff pay rise of 1% and an increase in the employers contribution to pension costs.

#### **Public Conveniences**

The Council provides various Automatic Public Conveniences on a leased basis at various locations throughout the District, and two permanent building conveniences. One of the APC's is to be re-sited during 2013/14 which accounts for the decrease in expenditure for Original 2014/15.

## Neighbourhoods Directorate

### Environmental Health

| 2012/13<br>Actual<br>£000's | 2013/14<br>Original<br>Estimate<br>£000's | Probable<br>Outturn<br>£000's |   | 2014/15<br>Gross<br>Expend<br>£000's | Gross<br>Income<br>£000's | Net<br>Expend<br>£000's |
|-----------------------------|---|-------------------------------|---|--------------------------------------|---------------------------|-------------------------|
| 188                         | 225                                       | 235                           | Food Inspection                         | 248                                  | 5                         | 243                     |
| 151                         | 159                                       | 160                           | Pollution Control & Monitoring          | 176                                  | 0                         | 176                     |
| 4                           | 6   | 7                             | Industrial Activities - Regulated       | 19                                   | 12                        | 7                       |
| 30                          | 31  | 31                            | Pest Control                            | 32                                   | 0                         | 32                      |
| 169                         | 176                                       | 164                           | Animal Welfare Service                  | 181                                  | 12                        | 169                     |
| 419                         | 444                                       | 461                           | Neighbourhoods & Rapid Response         | 483                                  | 1                         | 482                     |
| 173                         | 205                                       | 206                           | Public Conveniences                     | 186                                  | 1                         | 185                     |
| 191                         | 139                                       | 89                            | Inspection of Workplaces                | 139                                  | 0                         | 139                     |
| <b>1,325</b>                | <b>1,385</b>                              | <b>1,353</b>                  | <b>Total</b>                            | <b>1,464</b>                         | <b>31</b>                 | <b>1,433</b>            |
| 1,319                       | 1,350                                     | 1,373                         | Continuing Services Budget              |                                      |                           | 1,429                   |
| 0                           | 0   | 0                             | Continuing Services Budget - Growth     |                                      |                           | 0                       |
| (32)                        | 0   | 0                             | Continuing Services Budget - Savings    |                                      |                           | 0                       |
| <b>1,287</b>                | <b>1,350</b>                              | <b>1,373</b>                  | <b>Total Continuing Services Budget</b> |                                      |                           | <b>1,429</b>            |
| 38                          | 35  | 50                            | Development Fund - Expenditure          |                                      |                           | 4                       |
| 0                           | 0   | (70)                          | Development Fund - Savings              |                                      |                           | 0                       |
| <b>38</b>                   | <b>35</b>                                 | <b>(20)</b>                   | <b>Total District Development Fund</b>  |                                      |                           | <b>4</b>                |
| <b>1,325</b>                | <b>1,385</b>                              | <b>1,353</b>                  | <b>Total</b>                            |                                      |                           | <b>1,433</b>            |

## **Neighbourhoods Directorate**

### **Regulatory Services**

#### **Licensing Policy (Premises and Hackney Carriages)**

The service for Hackney Carriages relates to the various aspects of regulatory licensing for public hire vehicles, and drivers, including taxi and hire cars (mini cabs). The Council has adopted powers to enable it to undertake this responsibility and as such there is now a statutory requirement. Fees are set by the Council, but Home Office guidance directs that the Council should not make a surplus.

The service for Licensing and Registration relates to a range of premises. Licensing applications (including renewal, variation, cancellation, transfer or imposition of conditions) are for public entertainment including music and dancing, sporting entertainment, theatres and cinemas, pet shops, animal breeding and boarding establishments, and riding establishments. Fees are set by the Council, but Home Office guidance suggests that they should be set at a level which covers the Councils costs of enforcement and administration. These responsibilities are statutory.

The Licensing Act 2003 governs the sale and supply of alcohol and control of public entertainment. Responsibility for licensing personnel and premises is the responsibility of District Councils who are the designated Licensing Authorities for the purposes of the Act.

The Gambling Act 2005 governs gambling by creating a single regulatory body, the Gambling Commission, and giving responsibility for licensing premises where gambling takes place to local authorities.

#### **Licensing and Registration**

Additional staff resources have been included, initially DDF in 2013/14 but then CSB growth in 2014/15 to cope with the increase in Licensing Panel meetings that are now taking place.

#### **Hackney Carriages**

Both 2013/14 and 2014/15 have seen an increase in staff time allocated here related to the driver knowledge tests. There has also been a reduction in fee income.



## Neighbourhoods Directorate

### Regulatory Services

| 2011/12       | 2012/13         |                 |   | 2013/14       |               |               |
|---------------|-----------------|-----------------|---|---------------|---------------|---------------|
| <i>Actual</i> | <i>Original</i> | <i>Probable</i> |   | <b>Gross</b>  | <b>Gross</b>  | <b>Net</b>    |
| <i>£000</i>   | <i>Estimate</i> | <i>Outturn</i>  |   | <b>Expend</b> | <b>Income</b> | <b>Expend</b> |
| <i>£000</i>   | <i>£000</i>     | <i>£000</i>     |   | <b>£000</b>   | <b>£000</b>   | <b>£000</b>   |
| 45            | 40              | 118             | Licensing & Registration                | 241           | 115           | 126           |
| (59)          | (64)            | (51)            | Hackney Carriage Licensing              | 141           | 181           | (40)          |
| <b>(14)</b>   | <b>(24)</b>     | <b>67</b>       | <b>Total (Transferred to Summary)</b>   | <b>382</b>    | <b>296</b>    | <b>86</b>     |
|               |                 |                 |   |               |               |               |
| (14)          | (24)            | 48              | Continuing Services Budget              |               |               | 56            |
| 0             | 0               | 0               | Continuing Services Budget - Growth     |               |               | 26            |
| 0             | 0               | 0               | Continuing Services Budget - Savings    |               |               | 0             |
| <b>(14)</b>   | <b>(24)</b>     | <b>48</b>       | <b>Total Continuing Services Budget</b> |               |               | <b>82</b>     |
| 0             | 0               | 19              | District Development Fund - Expenditure |               |               | 4             |
| 0             | 0               | 0               | District Development Fund - Savings     |               |               | 0             |
| <b>0</b>      | <b>0</b>        | <b>19</b>       | <b>Total District Development Fund</b>  |               |               | <b>4</b>      |
| <b>(14)</b>   | <b>(24)</b>     | <b>67</b>       | <b>Directorate Total</b>                |               |               | <b>86</b>     |

## **Neighbourhoods Directorate**

### **Leisure Management**

#### **General**

The Council has four leisure facilities across the District, they have been run by Sports and Leisure Management Ltd. (SLM) on a seven year contract starting in January 2006. Due to the level of investment over the last couple of years this has been extended for a further 3 years. There has been an increase to the management fee in 2014/15 due to the annual uplift in the management contract which affects all the centres below.

#### **Loughton Leisure Centre**

The increase in budget from original 13/14 to probable outturn then again for original 14/15 is due to repairs and maintenance that are the responsibility of the Council.

#### **Waltham Abbey Swimming Pool, Epping Sports Centre and Ongar Sports Centre**

The budget has decreased from Original to Probable Outturn 2013/14 due to reallocation of some support services and a slight reduction in depreciation.

#### **Olympic Support**

This was a one off item in 2012/13 only.

## Neighbourhoods Directorate

### Leisure Management

| 2012/13<br>Actual<br>£000's | 2013/14<br>Original<br>Estimate<br>£000's | 2013/14<br>Probable<br>Outturn<br>£000's |   | 2014/15<br>Gross<br>Expend<br>£000's | 2014/15<br>Gross<br>Income<br>£000's | 2014/15<br>Net<br>Expend<br>£000's |
|-----------------------------|---|--|---|--------------------------------------|--------------------------------------|------------------------------------|
| 572                         | 494                                       | 503                                      | Loughton Leisure Centre                 | 520                                  | 1                                    | 519                                |
| 613                         | 641                                       | 613                                      | Waltham Abbey Swimming Pool             | 626                                  | 0                                    | 626                                |
| 416                         | 425                                       | 407                                      | Epping Sports Centre                    | 414                                  | 0                                    | 414                                |
| 424                         | 454                                       | 437                                      | Ongar Sports Centre                     | 452                                  | 0                                    | 452                                |
| 18                          | 0   | 0  | Olympic Support                         | 0                                    | 0                                    | 0                                  |
| <b>2,043</b>                | <b>2,014</b>                              | <b>1,960</b>                             | <b>Total</b>                            | <b>2,012</b>                         | <b>1</b>                             | <b>2,011</b>                       |
| 2,156                       | 2,080                                     | 2,026                                    | Continuing Services Budget              |                                      |                                      | 2,011                              |
| 0                           | 0   | 0  | Continuing Services Budget - Growth     |                                      |                                      | 0                                  |
| (96)                        | (66)                                      | (66)                                     | Continuing Services Budget - Savings    |                                      |                                      | 0                                  |
| <b>2,060</b>                | <b>2,014</b>                              | <b>1,960</b>                             | <b>Total Continuing Services Budget</b> |                                      |                                      | <b>2,011</b>                       |
| 12                          | 0   | 0  | Development Fund - Expenditure          |                                      |                                      | 0                                  |
| (29)                        | 0   | 0  | Development Fund - Savings              |                                      |                                      | 0                                  |
| <b>(17)</b>                 | <b>0</b>                                  | <b>0</b>                                 | <b>Total District Development Fund</b>  |                                      |                                      | <b>0</b>                           |
| <b>2,043</b>                | <b>2,014</b>                              | <b>1,960</b>                             | <b>Total</b>                            |                                      |                                      | <b>2,011</b>                       |

## **Neighbourhoods Directorate**

### **North Weald Airfield Operations**

#### **North Weald Airfield**

North Weald Airfield is owned by the Council and is used as a mixed aviation, recreational and employment site.

The popularity of the Saturday and Bank Holiday market has reduced somewhat and there are fewer traders attending and as a result public attendance is down. The operator asked for a reduction in the market rent from 1st January 2013 and this has continued throughout 2013/14 and expected to continue in 2014/15.

#### **North Weald Airfield Strategy**

A DDF amount of £76,000 was carried forward from the 2012/13 accounts and added to the £76,000 in the original 2013/14 estimate. Much of the work has now been completed.

## Neighbourhoods Directorate

### North Weald Airfield

| 2012/13<br>Actual<br>£000's | 2013/14<br>Original<br>Estimate<br>£000's | 2013/14<br>Probable<br>Outturn<br>£000's |   | 2014/15<br>Gross<br>Expend<br>£000's | 2014/15<br>Gross<br>Income<br>£000's | 2014/15<br>Net<br>Expend<br>£000's |
|-----------------------------|---|--|---|--------------------------------------|--------------------------------------|------------------------------------|
| (444)                       | (151)                                     | (90)                                     | North Weald Airfield Operations         | 969                                  | 1,069                                | (100)                              |
| 44                          | 76  | 152                                      | North Weald Airfield Strategy           | 0                                    | 0                                    | 0                                  |
| <b>(400)</b>                | <b>(75)</b>                               | <b>62</b>                                | <b>Total</b>                            | <b>969</b>                           | <b>1,069</b>                         | <b>(100)</b>                       |
|                             |   |  |   |                                      |                                      |                                    |
| (461)                       | (466)                                     | (466)                                    | Continuing Services Budget              |                                      |                                      | (107)                              |
| 46                          | 174                                       | 348                                      | Continuing Services Budget - Growth     |                                      |                                      | 0                                  |
| (27)                        | 0   | 0  | Continuing Services Budget - Savings    |                                      |                                      | 0                                  |
| <b>(442)</b>                | <b>(292)</b>                              | <b>(118)</b>                             | <b>Total Continuing Services Budget</b> |                                      |                                      | <b>(107)</b>                       |
| 63                          | 217                                       | 180                                      | Development Fund - Expenditure          |                                      |                                      | 7                                  |
| (21)                        | 0   | 0  | Development Fund - Savings              |                                      |                                      | 0                                  |
| <b>42</b>                   | <b>217</b>                                | <b>180</b>                               | <b>Total District Development Fund</b>  |                                      |                                      | <b>7</b>                           |
| <b>(400)</b>                | <b>(75)</b>                               | <b>62</b>                                | <b>Total</b>                            |                                      |                                      | <b>(100)</b>                       |

## **Neighbourhoods Directorate**

### **Emergency Planning**

#### **Emergency Planning**

The Council contributes 50% of the funding, in partnership with ECC, for the services of the Emergency Planning Officer. This officer is a requirement under the Civil Contingencies Act 2004, whereby the Council has a duty to provide emergency response services in the event of a local or national civil disaster, or emergency response in the event of a war.

## Neighbourhoods Directorate

### Emergency Planning

| <i>2012/13</i> | <i>2013/14</i>  |                 |   | <i>2014/15</i> |               |               |
|----------------|-----------------|-----------------|---|----------------|---------------|---------------|
| <i>Actual</i>  | <i>Original</i> | <i>Probable</i> |   | <i>Gross</i>   | <i>Gross</i>  | <i>Net</i>    |
| <i>£000's</i>  | <i>Estimate</i> | <i>Outturn</i>  |   | <i>Expend</i>  | <i>Income</i> | <i>Expend</i> |
|                | <i>£000's</i>   | <i>£000's</i>   |   | <i>£000's</i>  | <i>£000's</i> | <i>£000's</i> |
| 175            | 190             | 197             | Emergency Planning                      | 205            | 0             | 205           |
| <b>175</b>     | <b>190</b>      | <b>197</b>      | <b>Total</b>                            | <b>205</b>     | <b>0</b>      | <b>205</b>    |
|                |                 |                 |   |                |               |               |
| 166            | 190             | 197             | Continuing Services Budget              |                |               | 205           |
| 0              | 0               | 0               | Continuing Services Budget - Growth     |                |               | 0             |
| 0              | 0               | 0               | Continuing Services Budget - Savings    |                |               | 0             |
| <b>166</b>     | <b>190</b>      | <b>197</b>      | <b>Total Continuing Services Budget</b> |                |               | <b>205</b>    |
| 18             | 0               | 0               | Development Fund - Expenditure          |                |               | 0             |
| (9)            | 0               | 0               | Development Fund - Savings              |                |               | 0             |
| <b>9</b>       | <b>0</b>        | <b>0</b>        | <b>Total District Development Fund</b>  |                |               | <b>0</b>      |
| <b>175</b>     | <b>190</b>      | <b>197</b>      | <b>Total</b>                            |                |               | <b>205</b>    |

## **Neighbourhoods Directorate**

### **Waste Management**

#### **General**

The estimates for the Waste Management Service have been compiled on the same basis as the current contract as the negotiations for a new contract are on going at this moment in time

The Waste Contract Procurement Consultant costs have been split across the Street Cleansing, Refuse Collection and Recycling services. The indices used for the uplift to the contract sum were slightly lower than expected leading to a small saving on all three services.

Below is an explanation of the main variances between original 2013/14, probable outturn and original 2014/15.

#### **Street Cleansing**

Variances have arisen due to timing differences for depreciation and the inflationary increase on the contract being lower than expected. Arisings from street sweeping collected by operatives are now being sent for recycling which attract income from ECC, additional net income of £4,000 and £18,000 has been included in the DDF for 2013/14 and 2014/15 respectively.

#### **Refuse Collection**

Some of the depreciation charges originally allocated here relate to recycling vehicles and are now accounted for under that heading. There is a reduction of £103,000 between the 2013/14 original and probable outturn, The reduction in 2014/15 is lower at £83,000.

As depreciation is reversed in the overall accounts it has no impact on the Council Tax.

#### **Recycling**

The depreciation charges here have been increased by £92,000 between 2013/14 original and probable outturn and £98,000 in 2014/15. These increased costs are off-set by a decrease of £42,000 in gate fees for recyclates.



## Neighbourhoods Directorate

### Waste Management

| 2012/13<br>Actual<br>£000's | 2013/14<br>Original<br>Estimate<br>£000's | 2013/14<br>Probable<br>Outturn<br>£000's |   | 2014/15<br>Gross<br>Expend<br>£000's | 2014/15<br>Gross<br>Income<br>£000's | 2014/15<br>Net<br>Expend<br>£000's |
|-----------------------------|---|--|---|--------------------------------------|--------------------------------------|------------------------------------|
| 1,544                       | 1,643                                     | 1,572                                    | Street Cleansing                        | 1,786                                | 208                                  | 1,578                              |
| 1,780                       | 1,916                                     | 1,791                                    | Refuse Collection                       | 1,871                                | 79                                   | 1,792                              |
| 51                          | 62  | 60                                       | Abandoned Vehicles                      | 60                                   | 0                                    | 60                                 |
| 1,346                       | 1,431                                     | 1,439                                    | Recycling                               | 3,909                                | 2,432                                | 1,477                              |
| <b>4,721</b>                | <b>5,052</b>                              | <b>4,862</b>                             | <b>Total</b>                            | <b>7,626</b>                         | <b>2,719</b>                         | <b>4,907</b>                       |
|                             |   |  |   |                                      |                                      |                                    |
| 5,224                       | 5,115                                     | 5,028                                    | Continuing Services Budget              |                                      |                                      | 4,841                              |
| 9                           | 0   | 7  | Continuing Services Budget - Growth     |                                      |                                      | 40                                 |
| (367)                       | (176)                                     | (252)                                    | Continuing Services Budget - Savings    |                                      |                                      | 0                                  |
| <b>4,866</b>                | <b>4,939</b>                              | <b>4,783</b>                             | <b>Total Continuing Services Budget</b> |                                      |                                      | <b>4,881</b>                       |
| 10                          | 113                                       | 83                                       | Development Fund - Expenditure          |                                      |                                      | 44                                 |
| (155)                       | 0   | (4)                                      | Development Fund - Savings              |                                      |                                      | (18)                               |
| <b>(145)</b>                | <b>113</b>                                | <b>79</b>                                | <b>Total District Development Fund</b>  |                                      |                                      | <b>26</b>                          |
| <b>4,721</b>                | <b>5,052</b>                              | <b>4,862</b>                             | <b>Total</b>                            |                                      |                                      | <b>4,907</b>                       |

## **Neighbourhoods Directorate**

### **Land Drainage & Sewerage**

#### **Contaminated Land & Water Quality**

Under Part 2a of the Environmental Protection Act 1990 the Council identifies, risk assesses and examines land to identify if it meets the criteria of Contaminated Land. The Council also has a duty to perform sampling and risk assessments on water quality under the Private Water Supplies Regulations 2009 and the Water Supply (Water Quality) Regulations 2000.

DDF allocations of £40,000 in 2013/14 and £25,000 in 2014/15 have been included for contaminated land investigations. This has increased the overall budget from the original 2013/14 figure.

#### **Drainage Clearance Enforcement and Flood Defence & Land Drainage**

There has been a decrease in estimates due to staff spending less time on these activities.

## Neighbourhoods Directorate

### Land Drainage & Sewerage

| 2012/13<br>Actual<br>£000's | 2013/14<br>Original<br>Estimate<br>£000's | 2013/14<br>Probable<br>Outturn<br>£000's |   | 2014/15<br>Gross<br>Expend<br>£000's | 2014/15<br>Gross<br>Income<br>£000's | 2014/15<br>Net<br>Expend<br>£000's |
|-----------------------------|---|--|---|--------------------------------------|--------------------------------------|------------------------------------|
| 233                         | 234                                       | 253                                      | Contaminated Land & Water Quality       | 246                                  | 0                                    | 246                                |
| 10                          | 9   | 9  | Sewerage                                | 10                                   | 0                                    | 10                                 |
| 42                          | 40  | 33                                       | Drainage Clearance Enforcement          | 33                                   | 0                                    | 33                                 |
| 456                         | 476                                       | 445                                      | Flood Defence & Land Drainage           | 467                                  | 15                                   | 452                                |
| <b>741</b>                  | <b>759</b>                                | <b>740</b>                               | <b>Total</b>                            | <b>756</b>                           | <b>15</b>                            | <b>741</b>                         |
|                             |   |  |   |                                      |                                      |                                    |
| 779                         | 745                                       | 700                                      | Continuing Services Budget              |                                      |                                      | 722                                |
| 0                           | 0   | 0  | Continuing Services Budget - Growth     |                                      |                                      | 0                                  |
| (26)                        | 0   | 0  | Continuing Services Budget - Savings    |                                      |                                      | (6)                                |
| <b>753</b>                  | <b>745</b>                                | <b>700</b>                               | <b>Total Continuing Services Budget</b> |                                      |                                      | <b>716</b>                         |
| 0                           | 14  | 40                                       | Development Fund - Expenditure          |                                      |                                      | 25                                 |
| (12)                        | 0   | 0  | Development Fund - Savings              |                                      |                                      | 0                                  |
| <b>(12)</b>                 | <b>14</b>                                 | <b>40</b>                                | <b>Total District Development Fund</b>  |                                      |                                      | <b>25</b>                          |
| <b>741</b>                  | <b>759</b>                                | <b>740</b>                               | <b>Total</b>                            |                                      |                                      | <b>741</b>                         |

## **Neighbourhoods Directorate**

### **Parks and Grounds**

#### **Countrycare**

The Countrycare Team provides a service to the Local Nature Reserves and other similar areas of land. The budgets for 2013/14 and 2014/15 include a DDF contribution of £4,000 (years 3 & 4 of 6 years) towards the development of a Biological Records Centre in Essex, and an amount of £8,840 for other protected species and habitat related consultation. Both of these are funded from the Habitats Regulations and Climate Change Planning Policy Grant received in a previous year. The increase in estimates from Probable Outturn to Original 2014/15 is due to re-allocations of staff time.

#### **Chigwell Row (Charity Accounts)**

This relates to open space at Chigwell Row; Lindersfield and Roebuck Lane; these are owned by charities, of which this Council is the sole trustee. The only financial transaction between the General Fund and the charities is a grant to finance ongoing expenditure. There are no major variations to this budget.

#### **Roding Valley Development**

There is a slight decrease between years due to a reduction in ditches maintenance.

#### **Tree Maintenance**

Commutated sums are accounted for differently and do not show as income to this budget, which has the effect of showing an increase in net cost. This also accounts for part of the increase shown under Playgrounds and Open Spaces.

#### **Playgrounds & Open Spaces**

The further increase is due to amendments in salary allocations for grounds maintenance and support services.

#### **Contribution to the HRA**

This is the contribution made towards ground maintenance costs on housing land in relation to properties that have been sold under the housing Right to Buy legislation. The recharge from the HRA has increased in line with grounds maintenance allocations to that service.

## Neighbourhoods Directorate

### Parks & Grounds

| 2012/13<br>Actual<br>£000's | 2013/14<br>Original<br>Estimate<br>£000's | 2013/14<br>Probable<br>Outturn<br>£000's |   | Gross<br>Expend<br>£000's | 2014/15<br>Gross<br>Income<br>£000's | Net<br>Expend<br>£000's |
|-----------------------------|---|--|---|---------------------------|--------------------------------------|-------------------------|
| 226                         | 258                                       | 257                                      | Countrycare                             | 268                       | 0                                    | 268                     |
| 51                          | 55  | 51                                       | Chigwell Row                            | 55                        | 0                                    | 55                      |
| 16                          | 18  | 15                                       | Roding Valley Development               | 16                        | 0                                    | 16                      |
| 62                          | 55  | 66                                       | Tree Maintenance                        | 68                        | 0                                    | 68                      |
| 246                         | 229                                       | 265                                      | Playgrounds & Open Spaces               | 290                       | 9                                    | 281                     |
| 314                         | 346                                       | 367                                      | Contribution to the HRA                 | 383                       | 0                                    | 383                     |
| <b>915</b>                  | <b>961</b>                                | <b>1,021</b>                             | <b>Total</b>                            | <b>1,080</b>              | <b>9</b>                             | <b>1,071</b>            |
| 906                         | 947                                       | 1,008                                    | Continuing Services Budget              |                           |                                      | 1,058                   |
| 0                           | 0   | 0  | Continuing Services Budget - Growth     |                           |                                      | 0                       |
| 0                           | 0   | 0  | Continuing Services Budget - Savings    |                           |                                      | 0                       |
| <b>906</b>                  | <b>947</b>                                | <b>1,008</b>                             | <b>Total Continuing Services Budget</b> |                           |                                      | <b>1,058</b>            |
| 18                          | 24  | 13                                       | Development Fund - Expenditure          |                           |                                      | 13                      |
| (9)                         | (10)                                      | 0  | Development Fund - Savings              |                           |                                      | 0                       |
| <b>9</b>                    | <b>14</b>                                 | <b>13</b>                                | <b>Total District Development Fund</b>  |                           |                                      | <b>13</b>               |
| <b>915</b>                  | <b>961</b>                                | <b>1,021</b>                             | <b>Total</b>                            |                           |                                      | <b>1,071</b>            |

## **Neighbourhoods Directorate**

### **Technical Services Other Activities**

#### **Off Street Car Parking**

Increased staff allocations for 2013/14, and a general fall in income, especially Penalty Charge Notices, account for the decrease in net income for this service. An increase in parking fees is included in the 2015/15 budget. The tariff structure is to be amended and is expected to produce additional income of £150,000 excluding VAT.

#### **Highways General Fund**

This service includes the following activities: street naming and numbering; seats, features and litter bins adjacent to the highway; highways trees, verge maintenance and bus shelters.

There have been reductions in the estimates due to changes in support service allocations.

#### **Fleet Operations**

This facility, based at the Langston Road Depot, is responsible for the upkeep of the Council's fleet of vehicles, taxi and private hire vehicle inspections, and is a registered MOT testing station with the Vehicle and Operator Services Agency (VOSA).

The loss of income from MOT services of £20,000 is the main reason for variances between Original 2013/14, probable outturn and Original 2014/15.

## Neighbourhoods Directorate

### Technical Services Other Activities

| 2012/13<br>Actual<br>£000's | 2013/14<br>Original<br>Estimate<br>£000's | 2013/14<br>Probable<br>Outturn<br>£000's |   | 2014/15<br>Gross<br>Expend<br>£000's | 2014/15<br>Gross<br>Income<br>£000's | 2014/15<br>Net<br>Expend<br>£000's |
|-----------------------------|---|--|---|--------------------------------------|--------------------------------------|------------------------------------|
| (297)                       | (297)                                     | (254)                                    | Off Street Parking                      | 747                                  | 1,134                                | (387)                              |
| 388                         | 431                                       | 381                                      | Highways General Fund                   | 567                                  | 159                                  | 408                                |
| (13)                        | (5)                                       | 30                                       | Fleet Operations                        | 259                                  | 231                                  | 28                                 |
| <b>78</b>                   | <b>129</b>                                | <b>157</b>                               | <b>Total</b>                            | <b>1,573</b>                         | <b>1,524</b>                         | <b>49</b>                          |
|                             |   |  |   |                                      |                                      |                                    |
| 41                          | 152                                       | 71                                       | Continuing Services Budget              |                                      |                                      | 166                                |
| 134                         | 0   | 72                                       | Continuing Services Budget - Growth     |                                      |                                      | 0                                  |
| (33)                        | (23)                                      | (29)                                     | Continuing Services Budget - Savings    |                                      |                                      | (117)                              |
| <b>142</b>                  | <b>129</b>                                | <b>114</b>                               | <b>Total Continuing Services Budget</b> |                                      |                                      | <b>49</b>                          |
|                             |   |  |   |                                      |                                      |                                    |
| 0                           | 0   | 43                                       | Development Fund - Expenditure          |                                      |                                      | 0                                  |
| (64)                        | 0   | 0  | Development Fund - Savings              |                                      |                                      | 0                                  |
| <b>(64)</b>                 | <b>0</b>                                  | <b>43</b>                                | <b>Total District Development Fund</b>  |                                      |                                      | <b>0</b>                           |
| <b>78</b>                   | <b>129</b>                                | <b>157</b>                               | <b>Total</b>                            |                                      |                                      | <b>49</b>                          |

## **Neighbourhoods Directorate**

### **Forward Planning & Economic Development**

#### **Economic Development**

This budget includes annual grants to the Town Centre Partnerships in Buckhurst Hill, Epping, Loughton High Road, Loughton Broadway, Waltham Abbey and Ongar Town Forum and other local business support activities. DDF funding of £35,000 for the Economic Development Grant Initiative is included in both 2013/14 and 2014/15. £30,000 is also included in 2014/15 for the economic development strategy. The probable outturn has increased due to the additional resources being deployed in this area whilst the Economic Development Officer is on maternity leave. There is also DDF provision of £69,000 for a one year Temporary Assistant Director (Economic Development and Asset Management) from 1 April 2014. This was part of the recent restructure report.

#### **Economic Development - Tourism**

The Tourism budget includes an annual contribution to Waltham Abbey Tourist Information Centre of £15,000. There are no significant changes to this budget.

#### **Environmental Co-Ordination**

This budget makes up the costs of measuring the Councils performance on National Indicators relating to carbon footprint and other environmental issues. There are no significant changes to this budget in 2013/14 but a slight increase in support services in 2014/15.

#### **Forward Planning**

Forward Planning is responsible for the work on the Local Plan, and have recently completed Issues and Options consultation. The DDF budget for the local plan stands at £417,000 in 2013/14 and £304,000 in 2014/15. There has historically been significant delays in the local plan process and some slippage is likely as the process continues.

#### **Highway Infrastructure**

This mainly relates to depreciation charges of £197,000, resulting from the completion of various Town Centre Enhancement schemes, most recently Loughton Broadway. Included in the 2013/14 budget is a DDF amount of £45,000 for various regeneration projects in Waltham Abbey. Also included in the budgets is an amount of £27,000 in the probable outturn for regeneration items that are of a capital nature but charged to revenue as no council asset is created.



## Neighbourhoods Directorate

### Forward Planning & Economic Development

| 2012/13<br>Actual<br>£000's | 2013/14<br>Original Estimate<br>£000's      Probable<br>Outturn<br>£000's |              |   | 2014/15<br>Gross Expend<br>£000's | 2014/15<br>Gross Income<br>£000's | Net<br>Expend<br>£000's |
|-----------------------------|---|--------------|---|-----------------------------------|-----------------------------------|-------------------------|
| 91                          | 134   | 183          | Economic Development                    | 247                               | 0                                 | 247                     |
| 27                          | 28  | 31           | Tourism                                 | 29                                | 0                                 | 29                      |
| 36                          | 41  | 40           | Environmental Co-Ordination             | 47                                | 0                                 | 47                      |
| 875                         | 832   | 890          | Forward Planning                        | 847                               | 5                                 | 842                     |
| 233                         | 219   | 270          | Highways Infrastructure                 | 197                               | 0                                 | 197                     |
| <b>1,262</b>                | <b>1,254</b>  | <b>1,414</b> | <b>Total (Transferred to Summary)</b>   | <b>1,367</b>                      | <b>5</b>                          | <b>1,362</b>            |
|                             |   |              |   |                                   |                                   |                         |
| 981                         | 916   | 918          | Continuing Services Budget              |                                   |                                   | 992                     |
| 0                           | 0   | 0            | Continuing Services Budget - Growth     |                                   |                                   | 0                       |
| (92)                        | 0   | 0            | Continuing Services Budget - Savings    |                                   |                                   | 0                       |
| <b>889</b>                  | <b>916</b>  | <b>918</b>   | <b>Total Continuing Services Budget</b> |                                   |                                   | <b>992</b>              |
| 384                         | 338   | 496          | Development Fund - Expenditure          |                                   |                                   | 370                     |
| (11)                        | 0   | 0            | Development Fund - Savings              |                                   |                                   | 0                       |
| <b>373</b>                  | <b>338</b>  | <b>496</b>   | <b>Total District Development Fund</b>  |                                   |                                   | <b>370</b>              |
| <b>1,262</b>                | <b>1,254</b>  | <b>1,414</b> | <b>Tourism</b>                          |                                   |                                   | <b>1,362</b>            |

## **Neighbourhoods Directorate**

### **Land and Property**

#### **Industrial Estates**

The budget comprises commercial property at Oakwood Hill, Brooker Road, North Weald, and Langston Road industrial estates.

#### **Brooker Road**

The original budget for income increased by £70,000 due to a rent review on 1 Cartersfield Road. The Probable Outturn and Original 2014/15 have increased by a further £66,000 due to other rent reviews taking place.

#### **Langston Road**

This budget relates to land at Langston Road where the Council receives ground rent for properties which occupy land at Prospect Business Park and the Seedbed Centre. The Council has no direct control over the management of the 42 units which are let by EFL (Loughton) Ltd, with the Council receiving a ground rent of 15% of gross income collected.

Income has been holding up reasonably well despite the difficult trading conditions and this has been assumed to continue.

#### **Oakwood Hill Industrial Estate**

The Council receives ground rent for the land on which industrial units were originally erected by tenants on Oakwood Hill Industrial Estate.

#### **Oakwood Hill Workshop Units**

The Council receives rent and service charges for units at the Oakwood Hill Workshop unit complex which was originally constructed by this Council.

After a period of quite low void levels there has now been an increase and this has been reflected in the Probable Outturn and Original 2013/14 Budget.

#### **David Lloyd Centre**

This budget relates to the Council's share of income from the David Lloyd Centre. The agreement entitles the Council to receive a basic rent and 1.5% commission on turnover. A slight increase in this income is expected.

#### **Other Land and Property**

This budget relates to general way-leaves receivable and the property at Greenyard, Waltham Abbey previously used as a doctor's surgery. From 1 July 2014 income of £2,500 per quarter is chargeable, hence the move from a small deficit to a surplus in 2014/15.

#### **Business Premises - Shops**

This budget relates to Non Housing assets transferred from the Housing Revenue Account on 31 March 2011 comprising shops, public houses, and a petrol station.

From April 2014 the Council will become the long leaseholder of 2 - 18 Torrington Drive currently occupied by Sainsbury's and let to Stobart Properties. Once the purchase has been made the Council will receive additional income of around £224,000 per annum. The Council is also in the process of acquiring the lease of the second floor of Bridgman House as part of the new building for the Museum service. This area is to be refurbished and then let with an anticipated income of £40,000 per annum from 1 October 2014.

#### **Council Asset Rationalisation**

This is a DDF budget for the engagement of a number of consultants to investigate the development potential or otherwise of a number of the Council's land and property assets. £112,000 is available in 2013/14 with a further £130,000 recently agreed for 2014/15. There are also some support costs from the Estates Management Unit to co-ordinate this process.

## Neighbourhoods Directorate

### Land and Property

| 2012/13<br>Actual<br>£000's | 2013/14<br>Original<br>Estimate<br>£000's | 2013/14<br>Probable<br>Outturn<br>£000's |   | 2014/15<br>Gross<br>Expend<br>£000's | 2014/15<br>Gross<br>Income<br>£000's | Net<br>Expend<br>£000's |
|-----------------------------|---|--|---|--------------------------------------|--------------------------------------|-------------------------|
| <b>Industrial Estates</b>   |   |  |   |                                      |                                      |                         |
| (573)                       | (277)                                     | (368)                                    | Brooker Road Industrial Estate          | 52                                   | 425                                  | (373)                   |
| (135)                       | (130)                                     | (115)                                    | Langston Road Industrial Estate         | 22                                   | 138                                  | (116)                   |
| (397)                       | (393)                                     | (375)                                    | Oakwood Hill Industrial Estate          | 33                                   | 406                                  | (373)                   |
| (197)                       | (197)                                     | (142)                                    | Oakwood Hill Workshop Units             | 29                                   | 178                                  | (149)                   |
| 4                           | 3   | 0  | North Weald Industrial Estate           | 0                                    | 0                                    | 0                       |
| <b>(1,298)</b>              | <b>(994)</b>                              | <b>(1,000)</b>                           | <b>Total Industrial Estates</b>         | <b>136</b>                           | <b>1,147</b>                         | <b>(1,011)</b>          |
| (124)                       | (118)                                     | (127)                                    | David Lloyd Centre                      | 2                                    | 129                                  | (127)                   |
| 12                          | 11  | 10                                       | Other Land and Property                 | 13                                   | 10                                   | 3                       |
| (1,456)                     | (1,373)                                   | (1,495)                                  | Business Premises                       | 348                                  | 1,865                                | (1,517)                 |
| 194                         | 156                                       | 157                                      | Council Asset Rationalisation           | 198                                  | 0                                    | 198                     |
| <b>(1,374)</b>              | <b>(1,324)</b>                            | <b>(1,455)</b>                           | <b>Total Land &amp; Property</b>        | <b>561</b>                           | <b>2,004</b>                         | <b>(1,443)</b>          |
| <b>(2,672)</b>              | <b>(2,318)</b>                            | <b>(2,455)</b>                           | <b>Total (Transferred to Summary)</b>   | <b>697</b>                           | <b>3,151</b>                         | <b>(2,454)</b>          |
| (2,399)                     | (2,337)                                   | (2,491)                                  | Continuing Services Budget              |                                      |                                      | (2,370)                 |
| 0                           | 0   | 25                                       | Continuing Services Budget - Growth     |                                      |                                      | 0                       |
| (114)                       | (70)                                      | (147)                                    | Continuing Services Budget - Savings    |                                      |                                      | (244)                   |
| <b>(2,513)</b>              | <b>(2,407)</b>                            | <b>(2,613)</b>                           | <b>Total Continuing Services Budget</b> |                                      |                                      | <b>(2,614)</b>          |
| 136                         | 102                                       | 158                                      | District Development Fund - Expenditure |                                      |                                      | 160                     |
| (295)                       | (13)                                      | 0  | District Development Fund - Savings     |                                      |                                      | 0                       |
| <b>(159)</b>                | <b>89</b>                                 | <b>158</b>                               | <b>Total District Development Fund</b>  |                                      |                                      | <b>160</b>              |
| <b>(2,672)</b>              | <b>(2,318)</b>                            | <b>(2,455)</b>                           | <b>Directorate Total</b>                |                                      |                                      | <b>(2,454)</b>          |

## **Neighbourhoods Directorate**

### **Support and Trading Services**

#### **Environmental Policy**

The reduction in probable outturn 2013/14 is due to savings on the Assistant Director (Performance & Operations) post which has been kept vacant all year pending the corporate restructure. The 2014/15 budget includes severance costs of £66,000 DDF and ongoing savings of £50,000 relating to the corporate restructure.

#### **Environmental Administration**

The Reduction here is due to support service allocation changes.

#### **Engineering, Drainage and Water**

There have been reductions in the estimates due to changes in support service allocations and also deletion of the temporary trainee engineer's post.

#### **Grounds Maintenance**

The reduction in the probable outturn is due to staff vacancies, in 2014/15 a full establishment is budgeted for.

#### **Depots**

There has been little change to these budgets.

#### **Planning Policy**

This budget has been split between this and the Governance directorate as going forward the staff in question will fall into these two areas. The budget in 2013/14 has increased due to DDF for severance payments but reduced in 2014/15 as the CSB savings from the restructure take effect.

#### **Estates & Valuation**

The main variation here relates to an additional Surveyor to assist with the Asset Rationalisation work being undertaken. A DDF amount of £44,000 spread over the two years is included for this.

**Neighbourhoods Directorate**  
**Support and Trading Services**

| <i>2012/13</i><br><i>Actual</i><br><i>£000's</i> | <i>2013/14</i><br><i>Original</i><br><i>Estimate</i><br><i>£000's</i> | <i>Probable</i><br><i>Outturn</i><br><i>£000's</i> |   | <i>2014/15</i><br><i>Gross</i><br><i>Expend</i><br><i>£000's</i> | <i>Gross</i><br><i>Income</i><br><i>£000's</i> | <i>Net</i><br><i>Expend</i><br><i>£000's</i> |
|--|---|--|---|--|--|--|
| 443  | 482   | 418  | Environmental Policy Group              | 488  | 0  | 488  |
| 629  | 656   | 611  | Environmental Administration            | 650  | 0  | 650  |
| 267  | 281   | 272  | Environmental Finance                   | 274  | 0  | 274  |
| 536  | 544   | 483  | Engineering, Drainage and Water         | 505  | 0  | 505  |
| 1,258  | 1,364   | 1,290  | Grounds Maintenance                     | 1,540  | 150  | 1,390  |
| 404  | 437   | 435  | Depots                                  | 433  | 1  | 432  |
| 270  | 283   | 396  | Planning Policy                         | 227  | 0  | 227  |
| 312  | 337   | 347  | Estates & Valuations                    | 387  | 15   | 372  |
| <b>4,119</b>                                     | <b>4,384</b>  | <b>4,252</b>                                       | <b>Total</b>                            | <b>4,502</b>   | <b>165</b>                                     | <b>4,337</b>                                 |
| 4,116  | 4,427   | 4,104  | Continuing Services Budget              |  |  | 4,297  |
| 15   | 0   | 11   | Continuing Services Budget - Growth     |  |  | 33   |
| (12)   | (43)  | (43)   | Continuing Services Budget - Savings    |  |  | (150)  |
| <b>4,119</b>                                     | <b>4,384</b>  | <b>4,072</b>                                       | <b>Total Continuing Services Budget</b> |  |  | <b>4,180</b>                                 |
| 0  | 0   | 180  | Development Fund - Expenditure          |  |  | 157  |
| 0  | 0   | 0  | Development Fund - Savings              |  |  | 0  |
| <b>0</b>   | <b>0</b>  | <b>180</b>   | <b>Total District Development Fund</b>  |  |  | <b>157</b>                                   |
| <b>4,119</b>                                     | <b>4,384</b>  | <b>4,252</b>                                       | <b>Total</b>                            |  |  | <b>4,337</b>                                 |



| Cost Centre  | Employee         | Premises         | Transport      | Supplies         | Other Contracted Services | Support Services | Depreciation Charges | Gross Expenditure | (Internally Recharged) | Fees & Charges   | Rental Income    | Government Grants | Other Contributions | Gross Income     | Net Revenue Expenditure |
|--|------------------|------------------|----------------|------------------|---------------------------|------------------|----------------------|-------------------|------------------------|------------------|------------------|-------------------|---------------------|------------------|-------------------------|
| <b>TECHNICAL SERVICES OTHER ACTIVITIES</b>         |                  |                  |                |                  |                           |                  |                      |                   |                        |                  |                  |                   |                     |                  |                         |
| Off Street Parking                                 | 67,950           | 205,950          | 6,190          | 43,280           | 273,700                   | 114,830          | 34,730               | 746,630           | 0                      | 1,081,020        | 24,800           | 0                 | 27,900              | 1,133,720        | (387,090)               |
| Highways General Fund                              | 19,820           | 380,380          | 1,880          | 400              | 0                         | 64,600           | 100,070              | 567,150           | 0                      | 7,000            | 0                | 0                 | 152,000             | 159,000          | 408,150                 |
| Fleet Operations                                   | 256,970          | 43,150           | 89,033         | 28,140           | 0                         | 28,392           | 0                    | 445,685           | (186,640)              | 231,050          | 0                | 0                 | 0                   | 231,050          | 27,995                  |
| <b>FORWARD PLANNING &amp; ECONOMIC DEVELOPMENT</b> |                  |                  |                |                  |                           |                  |                      |                   |                        |                  |                  |                   |                     |                  |                         |
| Economic Development                               | 39,790           | 0                | 1,200          | 86,770           | 0                         | 119,380          | 0                    | 247,140           | 0                      | 0                | 0                | 0                 | 0                   | 0                | 247,140                 |
| Tourism  | 9,950            | 0                | 300            | 15,000           | 0                         | 3,310            | 0                    | 28,560            | 0                      | 0                | 0                | 0                 | 0                   | 0                | 28,560                  |
| Environmental Co-Ordination                        | 30,420           | 0                | 910            | 4,310            | 0                         | 11,260           | 0                    | 46,900            | 0                      | 0                | 0                | 0                 | 0                   | 0                | 46,900                  |
| Forward Planning                                   | 339,390          | 0                | 10,240         | 245,780          | 0                         | 251,130          | 0                    | 846,540           | 0                      | 0                | 0                | 5,000             | 0                   | 5,000            | 841,540                 |
| Highways Infrastructure                            | 0                | 0                | 0              | 0                | 0                         | 0                | 197,340              | 197,340           | 0                      | 0                | 0                | 0                 | 0                   | 0                | 197,340                 |
| <b>LAND &amp; PROPERTY</b>                         |                  |                  |                |                  |                           |                  |                      |                   |                        |                  |                  |                   |                     |                  |                         |
| David Lloyd Centre                                 | 0                | 0                | 0              | 0                | 0                         | 2,370            | 0                    | 2,370             | 0                      | 0                | 129,150          | 0                 | 0                   | 129,150          | (126,780)               |
| Brooker Road Industrial Estate                     | 0                | 17,710           | 0              | 0                | 0                         | 33,970           | 0                    | 51,680            | 0                      | 0                | 425,000          | 0                 | 0                   | 425,000          | (373,320)               |
| Oakwood Hill Industrial Estate                     | 0                | 860              | 0              | 5,000            | 0                         | 27,070           | 0                    | 32,930            | 0                      | 0                | 405,660          | 0                 | 0                   | 405,660          | (372,730)               |
| Oakwood Hill Workshop Units                        | 0                | 18,850           | 0              | 2,000            | 0                         | 7,880            | 0                    | 28,730            | 0                      | 0                | 178,000          | 0                 | 0                   | 178,000          | (149,270)               |
| Langston Road Industrial Estate                    | 0                | 0                | 0              | 5,000            | 0                         | 17,490           | 0                    | 22,490            | 0                      | 0                | 138,000          | 0                 | 0                   | 138,000          | (115,510)               |
| North Weald Industrial Estate                      | 0                | 0                | 0              | 0                | 0                         | 0                | 0                    | 0                 | 0                      | 0                | 0                | 0                 | 0                   | 0                | 0                       |
| All Saints Churchyard                              | -                | 10,090           | -              | -                | -                         | 110              | -                    | 10,200            | -                      | -                | -                | -                 | -                   | -                | 10,200                  |
| Greenyards   | -                | -                | -              | -                | -                         | 2,080            | -                    | 2,080             | -                      | -                | 7,500            | -                 | -                   | 7,500            | (5,420)                 |
| Wayleaves  | -                | -                | -              | -                | -                         | 140              | -                    | 140               | -                      | -                | 2,400            | -                 | -                   | 2,400            | (2,260)                 |
| <b>Other Land and Property</b>                     | 0                | 10,090           | 0              | 0                | 0                         | 2,330            | 0                    | 12,420            | 0                      | 0                | 9,900            | 0                 | 0                   | 9,900            | 2,520                   |
| Council Asset Rationalisation                      | 0                | 0                | 0              | 130,000          | 0                         | 67,720           | 0                    | 197,720           | 0                      | 0                | 0                | 0                 | 0                   | 0                | 197,720                 |
| Business Premises                                  | 28,020           | 101,110          | 1,740          | 20,390           | 0                         | 187,380          | 9,510                | 348,150           | 0                      | 0                | 1,864,580        | 0                 | 600                 | 1,865,180        | (1,517,030)             |
| <b>TOTAL (Transferred to GF Summary)</b>           | <b>2,557,360</b> | <b>1,711,990</b> | <b>227,573</b> | <b>1,747,930</b> | <b>7,100,370</b>          | <b>3,061,772</b> | <b>1,910,310</b>     | <b>18,317,305</b> | <b>(186,640)</b>       | <b>1,775,770</b> | <b>4,184,690</b> | <b>5,000</b>      | <b>2,854,150</b>    | <b>8,819,610</b> | <b>9,311,055</b>        |
| <b>SUPPORT &amp; TRADING SERVICES</b>              |                  |                  |                |                  |                           |                  |                      |                   |                        |                  |                  |                   |                     |                  |                         |
| Environmental Policy Group                         | 354,790          | 0                | 5,730          | 170              | 0                         | 126,890          | 0                    | 487,580           | (470,740)              | 0                | 0                | 0                 | 50                  | 50               | 16,790                  |
| Environmental Administration                       | 347,740          | 0                | 1,370          | 27,780           | 0                         | 272,850          | 0                    | 649,740           | (649,740)              | 0                | 0                | 0                 | 0                   | 0                | 0                       |
| Environmental Finance                              | 196,120          | 0                | 4,550          | 6,770            | 0                         | 66,390           | 0                    | 273,830           | (273,800)              | 0                | 0                | 0                 | 30                  | 30               | 0                       |
| Engineering, Drainage and Water                    | 299,820          | 0                | 20,680         | 4,700            | 0                         | 179,920          | 0                    | 505,120           | (504,940)              | 0                | 0                | 0                 | 180                 | 180              | 0                       |
| Grounds Maintenance                                | 910,520          | 88,270           | 172,180        | 87,160           | 0                         | 204,480          | 77,160               | 1,539,770         | (1,390,040)            | 0                | 0                | 0                 | 149,730             | 149,730          | 0                       |
| Depots   | 4,260            | 322,060          | 470            | 6,380            | 0                         | 45,820           | 53,600               | 432,590           | (431,690)              | 0                | 0                | 0                 | 900                 | 900              | 0                       |
| Planning Policy                                    | 166,670          | 0                | 2,690          | 170              | 0                         | 57,300           | 0                    | 226,830           | (326,600)              | 0                | 0                | 0                 | 0                   | 0                | (99,760)                |
| Estates & Valuations                               | 259,880          | 0                | 6,940          | 17,990           | 0                         | 94,670           | 7,000                | 386,480           | (371,910)              | 14,570           | 0                | 0                 | 0                   | 14,570           | 0                       |
| <b>TOTAL</b>                                       | <b>2,539,800</b> | <b>410,330</b>   | <b>214,610</b> | <b>151,120</b>   | <b>0</b>                  | <b>1,048,320</b> | <b>137,760</b>       | <b>4,501,940</b>  | <b>(4,419,460)</b>     | <b>14,570</b>    | <b>0</b>         | <b>0</b>          | <b>150,890</b>      | <b>165,460</b>   | <b>(82,970)</b>         |
| <b>DIRECTORATE TOTAL</b>                           | <b>5,097,160</b> | <b>2,122,320</b> | <b>442,183</b> | <b>1,899,050</b> | <b>7,100,370</b>          | <b>4,110,092</b> | <b>2,048,070</b>     | <b>22,819,245</b> | <b>(4,606,100)</b>     | <b>1,790,340</b> | <b>4,184,690</b> | <b>5,000</b>      | <b>3,005,040</b>    | <b>8,985,070</b> | <b>9,228,085</b>        |